

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Karen R. McAvoy, President
Mrs. Jennafer K. Reilly, Vice President
Mr. Gregory L. Portner, Treasurer
Mrs. Lesa I. Butera
Mrs. Michelle M. Davis
Mr. Christopher W. Heinly
Scott C. Painter, Esq.
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer, Asst. Board Secretary

Non Members

Mr. Mark Boyer, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, February 23, 2015 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Mrs. Karen R. McAvoy, Board President, Presiding**
 - II. **Pledge of Allegiance – Mrs. McAvoy**
 - III. **Announcement of Recording by the Public – Mrs. McAvoy**
 - IV. **Roll Call – Mrs. Filer**
 - V. **Welcome to Visitors & Announcement of Meetings – Mrs. McAvoy**
 - Technology Committee Meeting – February 25, 2015, 12:00 p.m.
 - Curriculum Committee Meeting – March 2, 2015, 12:00 p.m.
 - Policy Committee Meeting – March 3, 2015, 12:00 p.m.
 - Finance/Facilities Committee Meeting – March 4, 2015, 8:00 a.m.
 - Personnel Committee Meeting – March 4, 2015, 12:00 p.m.
 - School Board Business Meeting with Committee Reports – March 9, 2015, 6:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Presentations**
 - A. One Wyo – Mrs. Johnson
 - B. Summer STEAM Academy – Ms. Fecho
 - VII. **Public Comment – Mrs. McAvoy**

Speakers are requested to identify themselves by name and address.

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VIII. Routine Approvals – Mrs. McAvoy

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- January 12, 2015 Business Meeting with Committee Reports
- January 28, 2015 Regular Business Meeting

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the months of January 2015, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary

IX. Superintendent's Report –Mrs. Vicente

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve 2015-16 Calendar.
2. Approve Overnight Field Trip Request – Region IV/V Orchestra, Scranton Cultural Center, March 11-13, 2015.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-6:

1. Approve donations from the Wyomissing Area Education Foundation as follows:
 - \$1,200 for tack strips at WREC.
 - \$500 for slab rollers at WREC.
2. Approve donations in memory of Marie DeCusatis in the amount of \$460 from 10 donors to be used toward Athletic Department.

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3. Approve 2015-16 BCIU Budget.
Background information: Act 102 of 1970 requires the BCIU to prepare an annual budget for approval by its member school districts. The 2015-16 budget requires an increase of 2.1% from school districts. This budget is for mandated services only and does not include fee-for service or federally funded programs (see ivory booklet).
4. Approve independent contractor agreement with Bridget M. Vecchio, Psy.D, for behavioral services at a rate of \$75 per 45 minute session, not to exceed two 45 minute sessions per week, effective from date of contract approval to June 10, 2015.
5. Approve scope of work for TRANE Energy Savings Project (ESCO) at Wyomissing Hill Elementary.
6. Approve pre-authorization letter for TRANE Energy Savings Project to meet the required project construction schedule due to manufacturing lead times of the wall system and equipment.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-7:

1. RESIGNATIONS
 - a. Administrative Staff
 - 1) **Matthew Stem**, Assistant Superintendent, resignation, effective March 20, 2015.
 - b. Support Staff
 - 1) **Tara Reilly**, Instructional Aide, WHEC, resignation effective February 20, 2015.
2. LEAVE OF ABSENCE
 - a. Professional Staff
 - 1) **William Hartman**, Teacher, JSHS, Leave of Absence, update effective date to February 20, 2015 until the end of the 2014-15 school year.
 - 2) **Karen Houck**, Elementary Teacher, WHEC, restoration of health sabbatical, effective February 23, 2015 until the end of the 2014-15 school year.
 - b. Support Staff
 - 1) **Gloria Claudio**, Custodian, WREC, unpaid leave of absence, February 10, 11, 12, 2015.
 - 2) **Jane Lim**, Computer Lab Aide, WHEC, Family Medical Leave, effective May 11, 2015 until a date to be determined.

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- 3) **Patricia Magrann**, Special Education Aide, WHEC, unpaid leave of absence, March 16, 17, 18, 19, 20, 2015, return to work March 23, 2015.
- 4) **Suzanne Herbst**, Food Service Worker, JSHS, unpaid leave of absence February 16, 17, 18, 2015.

3. APPOINTMENTS

- a. Confidential Support Staff
 - 1) **Eric Evans**, IT Intern, District-wide, \$10.50/hour, effective February 24, 2015 to June 30, 2015, not to exceed a total of 1,200 hours.
- b. Support Staff
 - 1) **Robin Ambrosiani**, Food Service Worker, WREC, part-time (2 ½ hours/day), at an hourly wage of \$9.89/hour, effective February 24, 2015.
 - 2) **Jessica Seyler**, Special Education Instructional Aide, WHEC, full-time at 35 hours/week, at an hourly wage rate of \$11.55, effective February 26, 2015.
- c. Supplemental Staff
 - 1) **Michele Hetrich**, Summer Reading Program Coordinator, at a stipend of \$2,000 for the 2015 Summer program.
 - 2) **Colleen Reinecker**, Extended School Year (ESY) Program Coordinator, at a rate of \$32/hour not to exceed a total of 90 hours for the 2015 ESY Program.
- d. Athletic Staff
 - 1) **Alexis Garapola**, Varsity Girls' Lacrosse, Assistant Coach, at a stipend of \$2,043, for the Spring 2014-15 school year sports season.

4. POSITION CHANGE/TRANSFER

- a. Professional Staff
 - 1) **Nathaniel Miller**, Teacher, JSHS, update effective date of transfer to the position of S.T.E.M. Specialist to February 25, 2015.

5. SUBSTITUTES

- a. **Nicholas Fox**, Teacher (Addition-Ratify to February 19, 2015)
- b. **Alexandra Maxwell**, Teacher (Addition-Ratify to February 23, 2015)
- c. **Sarah Gallen**, Teacher (Addition-Ratify to February 23, 2015)
- d. **Erika Killian**, Teacher (Addition)
- e. **Julie Schultz**, Teacher (Deletion)

6. VOLUNTEERS

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7. POLICIES

Second reading and approval of the following policies:

- 204 Attendance
- 302 Employment of Superintendent/Assistant Superintendent
- 307 Interns (NEW)
- 405 Employment of Substitute Professional Employees
- 407 Student Teachers/Interns
- 505 Employment of Substitute and Short-Term Employees
- 506 Employment of Summer School Staff (NEW)

X. Old Business – Mrs. McAvoy

XI. New Business – Mrs. McAvoy

XII. Right to Know Requests – Mrs. McAvoy

Right-to-Know					
Cost Analysis					
01/01/15-01/31/15					
Date	Requested by	Description of Request	Personnel	Time	Cost
01/28/15	S. Larkin	Donor information and legal fund details	S. Hungerford	1.50	\$29.13
			KKAL	TBA	
01/28/15	S. Larkin	Legal invoices	S. Hungerford	1.00	\$19.42
01/28/15	D. Tierney	Donor information, legal fund details, legal engagement letter	S. Hungerford	1.00	\$19.42
01/29/15	W. Murray	PowerPoint Presentation	S. Hungerford	0.50	\$9.71
					\$77.68

XIII. Updates from Organizations

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

XIV. Adjournment – Mrs. McAvoy